



Health Care Volunteer Application Information

1. PURPOSE OF HEALTH CARE VOLUNTEER PROGRAM

The purpose of the Health Care Volunteer (HCV) program is to provide servant and leadership opportunities for adults in medical professions to provide for the health and well-being of everyone at camp.

2. REQUIREMENTS

HCV's must be certified in a pertinent health care field (i.e. nursing, practicing physician, emergency medical care), complete the application process, and submit to a background check.

3. SERVICE AVAILABILITY

HCV's serve for weekly program sessions which run from Sunday-Friday. After that week, if the individual desires to volunteer for additional time, they may do so pending the needs of the camp.

***Please Note – the housing for the HCV is generally used during the weekend, so a weekend stay would have to be arranged in advance.*

4. PARENT/GUARDIAN OF YOUTH CAMPERS

In order to provide a quality experience for the camper, volunteers are asked to minimize contact with their children while they are in a cabin group. This includes not sitting with them at meals and not entering their cabin during the week. The camper must remain under camp staff supervision at all times. Children of Health Care Volunteers will receive 50% off the youth camp cost of their camp session (no discount will be given for the additional costs of specialty camps).

5. CRITERIA FOR ACCEPTANCE

Camp Perkins accepts volunteers for each of the sessions during the summer based on the perceived needs of each camp session. Volunteers will be accepted on the basis of the dates in which their services are needed most.

The criteria used to select Volunteers are as follows:

Proper Certification

Strength of application

Skills and talents

References

Availability

Motivation for application

Prior Camp Perkins Experience

6. PAST VOLUNTEERS

Applicants who have been volunteers previously are required to update and complete the basic information on the application form and the requested week to apply.



HEALTH CARE VOLUNTEER POSITION DESCRIPTION

Position Title

Health Care Volunteer

Position Purpose

To oversee health related issues as they involve the summer ministry program.

Reporting Relationship

- ◆ Program Director
- ◆ Assigned Supervisor

Qualifications

- ◆ Be a minimum of 21 years of age.
- ◆ Desire to work in a camp community.
- ◆ Certified in a pertinent health care field
- ◆ Have minimum of CPR and First Aid certifications.
- ◆ Ability to work with and lead people of all ages.
- ◆ Willingness to serve and perform tasks beyond those assigned.
- ◆ Mature, capable, people-oriented person.
- ◆ Good stewardship of time, talents and treasures.

General Responsibilities

- ◆ Maintain a growing spiritual life and set a Christian example at all times.
- ◆ Place the well-being of constituents and guests before personal desires.
- ◆ Work with volunteers and other staff.
- ◆ Follow camp policies and procedures.
- ◆ Care for camp facilities and equipment.
- ◆ Maintain open communication with co-workers.

Specific Responsibilities

Upon Arrival at the Camp (Sunday, 12:00 pm)

- ◆ Check in with the Camp Office.
- ◆ Move into living arrangements.
- ◆ Meet with Program Director/Summer Program Facilitator to become familiar with duties.
- ◆ Review Health & Release Forms.
- ◆ Attend All Camp Staff meeting. (1:00 pm in Retreat Center meeting room)
- ◆ Collect staff and LIT medications and review staff and LIT health forms as needed

Camper Registration (Sunday, 2:30-4:00 pm)

- ◆ Review Camper Health & Release Forms:
 - Check that they are filled out completely, signed, and dated.
 - Confirm emergency contact phone numbers.
 - Look for special medical needs, allergies, or other considerations.
- ◆ Collect and organize medications brought by campers and obtain instructions for their administration.
- ◆ Conduct health screening of campers that have medical needs. (Did they come with any cuts, scrapes, bruises, or residual cough, cold, flu symptoms?)
- ◆ Inform assigned counselors of campers' medical needs and medications.



During the Week's Program

- ◆ Invited to attend Staff Growth each morning when available Monday – Thursday at 9:15 am in Lodge Loft.
- ◆ Review the next week's health forms and prepare binder for next week's program.
- ◆ Serve as the primary health advisor to all campers and staff.
- ◆ Oversee the administration of medication to campers as instructed.
- ◆ Respond to any and all medical treatment needs (first aid/emergencies/illnesses).
- ◆ In cooperation with the Program Director, call parent/guardian in case of camper overnight stay in infirmary, fever lasting more than 3 hours, or vomiting.
- ◆ Complete appropriate documentation.
- ◆ Keep infirmary organized and clean throughout week.
- ◆ Make recommendations to the Program Director regarding equipment, supplies, improvements or needs to re-supply.
- ◆ Enjoy the camp's program (participate as desired).

Last Day of the Camp Session

- ◆ Return all camper and staff medications to the appropriate staff after breakfast meds.
- ◆ Clean and sanitize nurses' quarters and infirmary. (Any used sheets, blankets, etc., should be returned to housekeeping or washed in the kitchen laundry.)
- ◆ Attend Closing Worship at the Outdoor Chapel to meet the parents.
- ◆ Print infirmary reports for parents about any incidents.
- ◆ Attend staff meeting at 2:30 pm (departure can be planned for approximately 3:30 pm)